



Safety Plan

IIPP

· Upon being hired, all employees are required to read, understand, and sign the J-C General Engineering, Inc. IIPP (Injury Illness Prevention Program). The IIPP explains J-C General's safety requirements and practices in full detail.

Safety Handbook

· Upon being hired, all employees are required to read, understand, and sign the J-C General Engineering, Inc. Safety Handbook. The handbook outlines basic safety practices.

PPE

· Employees are required to wear PPE at all times. This includes an approved hard hat, steel toe work boots, long pants, reflective vest, protective eye wear, and gloves (when handling unfinished and/or hot materials). Additional PPE is required for various operations (ie welding: welding hood, safety glasses, welding gloves, fire proof long sleeve shirt).

Pre-Con Safety Meeting

· Prior to the beginning of construction, a meeting is held for the crew consisting of job-site specific safety procedures and requirements. At this time, employees are required to date, sign and print their names signifying their understanding of the discussed safety procedures and requirements. In addition to the pre-construction meeting, all employees are required to read and sign two additional forms that explain a plan and procedure for *fall protection* and *toe-board safety*. *

Tailgate Meetings

· A tailgate meeting occurs each day before work begins. Topics include the weather expected, any changes in the safety procedures with regard to the weather conditions, safety procedures specific to the work that is to be completed that day, and any safety concerns and/or comments regarding the previous work day. Employees are then required to date, sign and print their names signifying their understanding of the discussed safety topics.

Supervisor Meetings

· A supervisor meeting occurs every ten days. Topics include safety procedures regarding the work to be performed the next ten days. The discussion allows supervisors/contractors to share and devise solutions for any safety incidences that may have recently occurred. Supervisors are then required to date, sign and print their names signifying their understanding of the discussed safety topics.

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**attached to this document*

Competency

· A competent safety advisor is on-site at all times. The advisor is OSHA-30 certified and therefore recognized as a competent person. The advisor continually looks for ways to improve safety as well as identify and resolve any unsafe procedures. Any procedure deemed unsafe is reported to the owner and operations cease until a safe method is approved.

Accident/Incident Investigation

· In the case of a work-place accident or incident, the General Contractor and the Project Owner will receive a written notification within 24 hours of the accident or incident occurring. An accident is defined as an injury or death of any worker or member of the public, the damage of any equipment or property, or a near-miss accident as a result of construction activities on a job-site. An incident is defined as a fire, fight among workers, or any activity not directly related to construction activities. The notification is required contingent on any of the following criteria being met:

- i The accident or incident occurs within the confines of the project.
- ii The accident or incident results in the death or overnight hospitalization of the worker.
- iii The accident otherwise meets the notification requirements of OSHA.

All employees are informed of the need to report all accidents and job-related illnesses to supervisors.

· A monitoring system will be utilized when equipment is in operation. While maintaining eye contact with the operator, the monitor will keep a safe distance away from the equipment. The monitor will communicate any unsafe conditions with the crew as well as keep the operating area clear of foot and/or vehicular traffic.

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